

# Green Legacy Programme Confirmation

## Junior – Nursery Visits

For GL staff to fill out:

- In calendar
- Attached to booking
- Sent to staff



Please fill in any highlighted details and update and highlight inaccurate information and return to [adamcd@wellington.ca](mailto:adamcd@wellington.ca)

### School Information

School	
Address	
Phone	
School Contact	
<b>Green Legacy Nursery</b>	
<b>Green Legacy Contact</b>	

### Visit Details

**Nursery Location:**

**Program Time:** approx. 9:30am – 2:30pm or a full day – times are variable due to travel time to nursery

**Date of Visit(s):**

**Please fill out the following table(s)**

Visit 1:

Grade(s)	Approx. # of Students	Name of Teacher(s)

Visit 2:

Grade(s)	Approx. # of Students	Name of Teacher(s)

Visit 3:

Grade(s)	Approx. # of Students	Name of Teacher(s)

## Busing

- It is the **responsibility of the school** to book all of the buses required for your school to participate in the nursery visits.
- **Wellington County will pay for the cost of busing.** We prefer having the bus company send the receipts directly to us. Please have them sent to:

ATTN: Rob Johnson  
County of Wellington  
6714 Wellington Road #34, RR#22  
Cambridge, ON  
N3C 2V4

- **Please send one (1) bus of students per date of visit.** No more than one (1) bus will be paid for by Wellington County per date of visit to the nursery.

*\*\*Please note we ask that buses are filled, if you do not require 2 or more days to accommodate please cancel additional dates ASAP.*

**Bus line: Please choose the one that your school uses regularly.** See confirmation letter for billing details. (We prefer one of these companies as they are aware of the Green Legacy's Programmes locations, billing instructions and most cost effective.)

	Elliott
	First Student
	Sharp
	Brenmar
	Epochs
	Other – please specify

## Come Prepared: Your School's Responsibilities

In order to make your day as comfortable as possible, students and teachers should come equipped with the following:

- **Appropriate footwear** – boots for rain or mud, sturdy shoes for hiking
- **Hat and/or sunscreen, bug spray**
- **Rain gear/warm jacket** – depending on weather and the time of year
- **Work gloves** – if you want to wear work gloves, please bring your own
- **Refillable water bottle** – drinking water will be provided

Because of the different environments we could be working in, try to dress in layers to accommodate the changing temperatures.

## At the Nursery

In the morning, students will receive an overview of the nursery operations and will help with day-to-day tasks including transplanting, weeding, watering, etc. Generally, students work at one task for an hour, have a 15 min break and work on a different task for another hour.

After a 30 min lunch, students will be led by Green Legacy staff on curriculum based walk through the Little Tract forest. Students will learn about habitats, energy conservation, and biodiversity. If weather conditions do not permit a hike but allow staying at the nursery, alternative outdoor activities may be offered.

## Inclement Weather and Cancellations

Nursery visits generally run rain or shine. The greenhouses are reasonably comfortable regardless of the weather. We also have limited indoor working space in our underground cooler building. In the event of extreme heat or cold weather we will work at a comfortable pace and will take rests as needed.

If severe thunderstorms are fore-casted for the day of your visit, your school will be contacted by Green Legacy staff by 8:30 am. The decision to cancel the trip or not will be made by the participating school. However, please be aware of our **Inclement Weather Policy** at Green Legacy:

- In the event of seeing and/or hearing thunder and/or lightening at the nursery, all staff and volunteers must evacuate the greenhouses and move indoors.
- When wind speed exceeds 35km/hr staff and volunteers are not permitted to be in the forest.

Given the limited indoor space available at the Green Legacy nursery, it is difficult to accommodate a large number of people in poor weather conditions. If needed, we will work with your school to reschedule your visit.

**Please contact Adam McDowell at 519.400.3040 if you are concerned about the weather on the day of your trip.**