



The County of Wellington  
Green Legacy Programme  
6714 Wellington Road 34  
Puslinch, ON N3C 2V4  
519.546.4788

### Tree Nursery Volunteer

Reports to: Community Outreach Coordinator  
Effective: December 2015

Positions Supervised: 0  
Revised: December 2017

#### BASIC FUNCTION:

The Green Legacy Tree Nursery's primary function is to grow 160,000+ seedlings and saplings per year. The **Tree Nursery Volunteer** is utilized for supporting the propagation and maintenance of the Green Legacy Nursery Trees and maintaining a safe and educational environment for visiting volunteers and school groups.

Tasks can include: propagation, watering, and maintenance of the trees and nursery equipment. The **Tree Nursery Volunteer** will work with various numbers of volunteers, from students to seniors.

#### Training provided for all nursery tasks.

**Primary tasks** include assisting volunteers with:

- Filling containers with soil
- Transplanting trees and shrubs
- Sowing seeds in containers
- Watering and maintenance of trees and shrubs

Other tasks may include:

- Assist with private and public planting event
- Assist in seed collection
- Facility maintenance
- Assist with school groups
- Lead or supervise nature hikes

#### CONTACTS:

Internal • Nursery Staff

External • The Public, including vulnerable sector.

#### MINIMUM QUALIFICATIONS:

- Able to obtain a Police Record Check/Vulnerable Sector Check
- Willingness to work in inclement weather and the ability to complete some physical labour

#### BENEFITS

- Experience in working with volunteers and students
- Plant propagation experience
- Nature interpretation and tree identification training

#### HOURS AND ACCESIBILITY

- Weekdays 9am-3am, Weekends by request
- Fully accessible space
- Car Required - Nursery is not on a bus route (Transportation can be provided upon request depending on scheduling and availability)