



COUNTY OF WELLINGTON 2024 USER FEES AND CHARGES

Programme/Service:	Planning and Land Division
Department:	Planning Department
Governance:	Planning and Land Division Committee

Description	2024 fee	HST (add/ incl/na)
Subdivision		
Draft Plan of Subdivision application (1)	\$12,740	N/A
Per Lot / Unit Fee		
0 - 25	\$180	N/A
26 - 100	\$130	N/A
101 - 200	\$95	N/A
200+	\$80	N/A
Director's Final Approval – Subdivision	\$3,130	N/A
Major Plan Revision – Subdivision	\$7,520	N/A
Minor Plan Revision – Subdivision	\$3,940	N/A
Draft Approval Extension – Subdivision	\$1,350	N/A
Emergency Extension – Subdivision	\$1,350	N/A
Condominium		
Draft Plan of Condominium application (1)	\$22,930	N/A
Per Lot / Unit Fee		
Director's Final Approval – Condominium	\$3,130	N/A
Major Plan Revision – Condominium	\$7,520	N/A
Minor Plan Revision – Condominium	\$3,940	N/A
Draft Approval Extension – Condominium	\$1,350	N/A
Emergency Extension – Condominium	\$1,350	N/A
Official Plan Amendment		
County official plan amendment application (1)	\$18,900	N/A
Local official plan amendment application (1)	\$3,530	N/A
Minor/Small-Scale Pit or Quarry Official Plan Amendment Application (1)	\$24,680	N/A
Complex Pit or Quarry Official Plan Amendment Application (1)	\$59,680	N/A
Part Lot Control		
Per Lot / Unit Fee		
Part Lot Control By-law Director's Final Approval	\$1,050	N/A
Land Division		
Severance application (1)(2)(3)	\$5,160	N/A
Per additional lot created	\$2,150	N/A
Severance registration (4)	\$1,930	N/A
Change of Conditions for severance applications	\$1,790	N/A

Tax Codes: Add = Tax is in addition to fee; Incl = Tax is included in fee; N/A = Tax not applicable



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Description	2024 fee	HST (add/ incl/na)
Local Municipal Charges (5)		
Hourly Rate	\$180	N/A
Meeting Charge	\$350	N/A
Rezoning Application Review (6)	\$7,470	N/A
Site Plan Application Review	\$2,600	N/A
Minor Variance Application Review	Hourly rate \$180 plus Meeting Charge of \$350 as applicable	N/A

Notes:

1. **Peer Review** - the applicant is responsible for the full costs of undertaking peer reviews for any studies or drawings submitted in support of the application. These costs shall include a 10% administration fee
2. **Land Division/Severance** - validation of Title, Technical Severance, Mortgage Discharge is \$1,675
3. **Land Division/Severances – Multiple lots from same property** - Initial Application - \$5,160;
Each Additional Lot Created - \$2,150
4. **Land Division/Severance** - Additional Registration Fee for each retained parcel(s) - \$885
5. **Local Municipal Charges** - are charged under the authority set out in Part XII of the Municipal Act, S.O. 2001, c. 25
6. **Rezoning application review** - does not include lifting of holding zone or extension of temporary use provisions. Hourly and meeting rates as applicable will apply in these cases.

All fees, other than Local Municipal Charges, are established under the authority of Section 69 of the Planning Act, R.S.O. 1990, c. P.13; all fees are under the authority of by-law #5839-23 of the Corporation of the County of Wellington.



THE CORPORATION OF THE COUNTY OF WELLINGTON

BY-LAW 5839-23

A by-law to authorize user fees and charges for services provided by the Planning Department at the County of Wellington and to repeal by-law 5781-22.

WHEREAS pursuant to Section 69 of the *Planning Act*, R.S.O. 1990, c. P. 13, 1990, as amended, the Council of a municipality may by by-law establish a tariff of fees for the processing of applications made in respect to planning matters; and

WHEREAS the Corporation of the County of Wellington provides planning services to the public, to the area municipalities and to various government and outside agencies; and

WHEREAS the Council of the County of Wellington is desirous of establishing a tariff of fees to recover costs of certain planning matters undertaken by the County of Wellington; and

WHEREAS pursuant to Section 5(3) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, the powers of a Council shall be exercised by by-law; and

WHEREAS pursuant to Part XII of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control; and

WHEREAS the County provides planning consulting services to the area municipalities and to various government and outside agencies; and

WHEREAS the Council of the County is desirous of establishing user fees and charges to recover costs of certain services in the Planning Department provided by the County.

NOW THEREFORE the Council of the Corporation of the County of Wellington hereby enacts as follows:

1. **THAT** the fees as set out in the attached schedule to this By-law, which the schedule is made a part hereof, shall on or after January 1, 2024 be charged by the County of Wellington for those services provided by the County of Wellington.
2. **THAT** Council of the County of Wellington delegates to the Planning and Land Division Committee the authority to reduce or waive the required fee if it is satisfied that such reduction or waiver is reasonable.
3. **THAT** by-law 5781-22 is hereby repealed.
4. **THAT** this by-law shall come into force on January 1, 2024.

READ A FIRST, SECOND AND THIRD TIME AND PASSED NOVEMBER 30, 2023.



A handwritten signature in blue ink, appearing to read "Andy Lennox", written over a horizontal line.

ANDY LENNOX, WARDEN

A handwritten signature in blue ink, appearing to read "Jennifer Adams", written over a horizontal line.

JENNIFER ADAMS, COUNTY CLERK