

TOP AGGREGATE PRODUCING MUNICIPALITIES OF ONTARIO [TAPMO]

MINUTES OF ANNUAL GENERAL MEETING

Sunday, August 15th, 2021 1:00 pm

Zoom Video Conference

Susan Foxtan	North Dumfries	Mayor (and Chair of TAPMO)
Christina Brox	North Dumfries	Treasurer/ Director of Corporate Services
Andrew McNeely	North Dumfries	CAO
Margaret McCreery	North Dumfries	Councillor
Dave Barton	Uxbridge	Mayor
Colin Best	Milton	Councillor
Alison Warwick	Thames Centre	Mayor
Allan Alls	Erin	Mayor
Brian Milne	Southgate	Deputy Mayor
Bryan Lewis	Halton Hills	Councillor
James Seely	Puslinch	Mayor
Jim Hegadorn	Loyalist Township	Deputy Mayor
Scott Mackey	Chatsworth	Mayor
Sandra Easton	Lincoln	Mayor (Vice Chair of TAPMO)
Stephen Rettie	Bracebridge	CAO
Denise Donald	North Dumfries	Customer Service
Michael Diamond	Upstream	
Chris Chapin	Upstream	
Kelly Elliott	Thames Centre	Deputy Mayor
John Brennan	Erin	Councillor
Marianne Meed Ward	Burlington	Mayor
Ron Taylor	Kawartha Lakes	CAO

1. **CALL TO ORDER**

The Chair welcomed attendees.

2. **Business Items**

2.1 **Delegations/Presentations**

2.1.1 **Upstream Strategy Group (Copy Attached)**

Upstream Strategy Group, lead by Michael Diamond, was retained by the TAPMO Executive to provide public relations / registered lobbyist to gain access into the Provincial Government.

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The purpose of this endeavour was to raise the profile of TAPMO with the Provincial Government, and, to secure meetings with key Provincial Ministers, MPPs and senior levels of the Government so that key issues or matters of concern to TAPMO could be discussed.

Michael Diamond shared his overview of the workplan and highlighted key deliverables and outcomes during his term working on behalf of TAPMO.

2.1.3 2020 Year End Financial Accounts (Copy Attached)

The Township of North Dumfries Treasurer, Christina Brox, presented the 2020 Year End Financial Accounts and the status of Accounts to July 1st, 2021.

Moved by Allan Alls

Seconded by Marianne Meed Ward

That the 2020 Year End Financial Accounts and the status of Accounts to July 1st, 2021 as presented be received.

2.1.4 April to August 2021 – Financial Account Expenditures / Revenue Overview Public Relations / Lobbyist Professional Services (Copy Attached)

The Township of North Dumfries Treasurer, Christina Brox, presented an overview of the revenue / expenditures associated with program delivered by Upstream Strategy Group related to their services for public relations / lobbyist.

Moved by Allan Alls

Seconded by Marianne Meed Ward

That the 2021 Financial Accounts Expenditures / Revenue Overview for Public Relations / Lobbyist Professional Services for the period extending from April to August 2021 as presented be received.

2.2 Discussion: Continuation of Public Relations / Lobbying Initiative

Moved by James Seely

Seconded by Dave Barton

Whereas TAPMO has had success accessing MPP's to advocate on behalf of member municipalities for increased aggregate property taxes. Therefore be it resolved that TAPMO adopt a new sustainable fee structure for members to cover the ongoing costs of lobbying the provincial government on behalf of municipal members.

The professional services fee paid to Upstream Strategy Group was the equivalent of \$8,000 per month plus HST. It is assumed that a minimum 5 month campaign would be required annually with an estimated budget of \$45,200

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The Draft 2021/22 Budget for TAPMO as set out in Section 3.2 of the Agenda, **does not** account for the Public Relations / Lobbying initiative as discussed in this Section.

2.3 Temporary Change to Sections 5.3, 5.4 & 7.5 Terms of Reference of TAPMO Voting Procedures for Chair, Vice-Chair & Executive Members

The current term of the Chair, Vice-Chair and Executive of TAPMO is up for renewal. To facilitate the Election a temporary modification is required to the voting procedures to accommodate the virtual AGM meeting to allow for an open vote and not a ballot process.

Sections 5.3, 5.4 and 7.5 refer to a “ballot” to elect the Chair, Vice Chair & Executive Members. As this is a virtual meeting it is problematic to vote for these positions with a ballot. It is requested that for the purposes of electing a new Chair, Vice-Chair and Executive Members for the next Term of Office for TAPMO that an open vote of one representative for each member municipality be permitted at the August 15, 2021 AGM. 2/3 of the member municipalities present at the AGM are required to endorse this temporary change to the Terms of Reference for it to be placed into effect.

The Resolution is as follows:

Moved by Sandra Easton
Seconded by James Seely

That for the purposes of the 2021 AGM and the election of the next Term of Office for the positions of Chair, Vice-Chair and Executive Members, that Sections 5.3, 5.4 and 7.5 of the Terms of Reference for TAPMO be modified in so far as “ballot” be modified to allow for a show of hands in open through the virtual meeting by one representative of each member municipality present at the meeting.

2.4 Election of the Chair, Vice-Chair and Executive Members

Newly Elected for the 2021/2023 period of Office for TAPMO

Chair **James Seely**
Vice-Chair **Sandra Easton**

Executive Committee Members:

At-Large: **Margaret McCreery**
Marcus Ryan

Eastern District: **Jim Hegadorn**

Greater Toronto Hamilton Area / Niagara District: **Dave Barton**

Southwest District: **Susan Foxton**

Central District: Vacant

Northern District: Vacant

Central District and Northern District remain vacant, as no nominees were put forward. This item will be reconsidered at the TAPMO Winter Meeting at ROMA.

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3. New and Other Business

3.1 Revisit the 2020/21 Workplan

The Resolution is as follows

Moved by Colin Best

Seconded by Marianne Meed Ward

That the present Workplan of TAPMO be extended through to the January 2022 winter meeting of TAPMO at which time the matter will be further assessed and discussed.

3.2 Consideration of the Draft TAPMO Budget - 2021/22

The draft 2021/22 Budget was presented and discussed.

A meeting of the TAPMO Executive will be called in early September to determine the membership fee for the 2021/22 time period.

4. Adjourn

**Next Meeting: TAPMO Winter Meeting [to be confirmed]
2022 ROMA Conference
Sunday, January 23rd, 2022**

UPSTREAM x TAPMO



UPSTREAM

STRATEGY GROUP

ENGAGEMENT SO FAR

- January 24th: TAPMO meeting at ROMA
- April-May: Preliminary engagement between Upstream and TAPMO
- May 5: Contract Signed
- June 14: Emails sent to mayors to coordinate first meetings
- June-Present: Meetings with MPPs

LOBBYING GOALS

- Urging the government to amend the current property tax valuation methodology used by MPAC on aggregate properties (gravel pits and quarries).
- Reaching out to government MPPs to ensure they're aware of the issue.
- Once supportive, encouraging them to write to Minister of Finance Peter Bethlenfalvy and encourage changes to the tax system.



MEETINGS TO DATE

May 26th: Ministry of Finance

- Thorough and positive conversation with Minister Bethlenfalvy's policy advisors. Clear indication of interest in reviewing assessment process and provided a path forward.

June 9th: Ministry of Municipal Affairs and Housing

- Productive conversation with Minister Clark's staff and expressed willingness to further the conversation internally with the Minister Bethlanfalvy's office.

June 11th: Sam Oosterhoff - MPP, Niagara West

- Expressed interest in the issue but suggested that he would need to consult the local aggregate industry in his riding.

June 17th: Mike Harris - MPP, Kitchener-Conestoga

- Supportive. He had a good understanding as Mayor Foxtan has spoken to him in the past.



MEETINGS TO DATE

July 8th: Ernie Hardeman – MPP, Oxford

- Wanted to know what the next steps would be; a letter for Minister Bethlenfalvy has been sent to his office.

July 12th: Ted Arnott – MPP, Wellington-Halton Hills – Speaker of the House

- Was engaged on the issue and the local considerations. Speaker Arnott seemed sympathetic to TAPMO's cause. Given his role as Speaker, it may be difficult for him to exert pressure as he does attend government caucus meetings — but a letter for Minister Bethlenfalvy has been sent to his office.

July 16th: Jeff Yurek – MPP, Elgin—Middlesex-London

- Wanted to know what the next steps would be; a letter for Minister Bethlenfalvy has been sent to his office.



MEETINGS TO DATE

July 27th: Bill Walker – MPP, Bruce-Grey-Owen Sound

- MPP Walker was very supportive of our ask and has received a draft letter of support for him to send to Minister Bethlenfalvy. Indicated he would speak to both Minister Bethlenfalvy and Minister Clark about this in the coming weeks.

August 4th: Lindsey Park – MPP, Durham

- Supportive and understanding. Mayor Foster had presented the local impacts and long standing frustration. She had shared with us the MOF has confirmed to her that reforms will be made and are under review and also requested the Wellington County ruling which has been provided to her office.



WHERE WE STAND

Through our conversations with Ministry of Finance staff, and subsequent conversations and meetings with PC Caucus members, this is where we are at:

- MOF acknowledged to us that while the pandemic has delayed their timeline, the government is actively undertaking an entire review of the assessment system, including how aggregates are assessed.
- This position has been reaffirmed through informal discussions with political staff, as well as in conversations more recently with PC MPPs (specifically MPP Park)
- While the Ford government has acknowledged a desire to address this and make the system more fair for municipalities, they have been clear that at this time they are not looking at a stand alone tax class for aggregate producers.



NEXT STEPS

- We are in the process of scheduling a meeting with policy staff in the Premier's office (we are just awaiting dates but staff has confirmed), this will tie together the engagement we have had with MOF, MAH, and local MPPs
- We still need to continue to apply pressure to targeted MPPs who we have not yet met with, yet can be very helpful for our cause
- A few local Mayors have confirmed their willingness to participate in meetings with local MPPs, and we are working to schedule those
- Unfortunately we are struggling to connect with some Mayor's/Municipalities that whose local presence in meetings with their local MPP is crucial. Please let us know if you can participate.
- We need municipalities that have not done so to pass resolutions calling on the province to make this change and address this issue, and share those resolutions with us so that we can share with the Ministry of Finance and the Premier's Office.
- We also will be circulating a draft letter of support that we ask you to send from your municipality to Minister Bethlenfalvy and the Premier to apply additional pressure.



**TAPMO (TOP AGGREGATE PRODUCING MUNICIPALITIES OF ONTARIO
2019/ 2020 BUDGET (Two Year Budget)**

	BUDGET 2019/2020	Financials 2019 To December 31, 2020	Interim Financials January 1, 2021 To July 1 2021
REVENUES			
Membership Fees - Member Municipalities	(\$3,900.00)	(\$6,500.00)	(\$750.00)
2019 / 2020 Joint OSSGA / TAPMO Summit Registration Fee	(\$3,000.00)		
OSSGA Contribution to 2019 / 2020 Joint OSSGA / TAPMO Summit	(\$250.00)		
Interest Earned on Bank Account	\$0.00	(\$273.44)	(\$58.71)
Total Revenues	<u>(\$7,150.00)</u>	<u>(\$6,773.44)</u>	<u>(\$808.71)</u>
EXPENDITURES			
Office Supplies/ Printing/ Postage/ Courier/ Photocopying	\$405.00	\$ 82.43	
Mileage / Transportation Reimbursement- Chair, Vice-Chair & Executive	\$1,000.00	\$ 143.65	
Public Relations	\$150.00		
Advertising / Promotion	\$100.00		
Conference / Workshop Registration Fees - Chair, Vice-Chair, Executive	\$700.00		
Video Conference Calls	\$325.00		
Email Account Reimbursement	\$100.00		
Winter TAPMO Meeting @ ROMA - Audio Visual, Room & Logistics	\$2,200.00	\$ 1,837.27	
TAPMO AGM @ AMO - Audio Visual, Room & Logistics	\$1,450.00	\$ 291.87	
OSSGA / TAPMO Working Group Meetings - Logistics	\$750.00		
2019 / 2020 Joint OSSGA / TAPMO Summit	\$3,500.00		
Total Expenditures	<u>\$10,680.00</u>	<u>\$2,355.22</u>	<u>\$0.00</u>
NET BUDGET (SURPLUS)/ DEFICIT	<u>\$3,530.00</u>	<u>(\$4,418.22)</u>	<u>(\$808.71)</u>
TAPMO			
BANK BALANCE			
January 1, 2019 Opening Balance		\$8,022.75	
Transactions to Dec 31, 2020		<u>\$4,418.22</u>	
Year End Bank Account Balance		<u>\$12,440.97</u>	\$12,440.97
Transactions to July 1, 2021			<u>\$808.71</u>
BANK BALANCE, July 1, 2021			<u>\$13,249.68</u>

**TAPMO (TOP AGGREGATE PRODUCING MUNICIPALITIES OF ONTARIO)
2021 - Statement of Public Relations Project**

2021

REVENUES

Membership Contributions (\$36,700.00)

Total Revenues (\$36,700.00)

EXPENDITURES

Professional Fees \$36,160.00

Total Expenditures \$36,160.00

NET BUDGET (SURPLUS)/ DEFICIT (\$540.00)

TAPMO

MEMORANDUM

To: Member Municipalities

Re: **Item 3.1 TAPMO AGM Agenda**
Establishing a Workplan August 2021 to January 2022

Date: August 15th, 2021

The workplan laid out below was adopted at the TAPMO AGM in August 2020. The intent of the workplan was to focus the time, effort and accountability of reporting back to the Member Municipalities of TAPMO.

The suggested Workplan for TAPMO through to January 2022 is as follows:

A. Provincial

1. Continued meetings and liaison with the Ministry of Natural Resources & Forestry, and specifically the Minister's Office, with the objective of raising the profile of TAPMO and advocating for programs, policies and/or regulations that are responsive to the needs and perspective of area Municipalities. Where applicable, other Provincial Ministries would be included in the meetings / liaison.
2. Support the work underway in Wellington County as it pertains to the methodology to be deployed for the assessment valuation of aggregate sites. A fair and equitable assessment program to be developed.

B. OSSGA

1. Continued meetings and liaison with the Ontario Stone, Sand & Gravel Association (OSSGA), with the objective of raising the profile of TAPMO and advocating for programs, policies and/or regulations that are responsive to the needs and perspective of area Municipalities. Where possible, promote opportunities for joint submissions, programs, case studies,

C. Initiatives / Programs

1. MNRF representation at the Planning stage of aggregate applications and more effectively interface the parallel processes of the review / approval of Licenses under the *Aggregate Resources Act* and the *Planning Act* applications

**Proposed TAPMO 2021 /2022 Workplan
August 15th, 2021**

associated with Official Plan Amendments / Zoning By-law Amendments.
Seamless integration of Provincial and Local Municipal functions is the intent.

2. Working in consultation with the OSSGA and the Ministry, develop streamlined process for the approval / expansion of aggregate applications occurring above the water table.
3. Develop a mutually (TAPMO, OSSGA and Municipality) agreed upon set of 'experts' to prepare technical studies (ie: traffic, noise & dust, environmental, hydrogeology & hydrology, etc) and avoid the need for duplicating 'peer' review studies. The objective is to focus time and effort on the preparation of complete studies and avoid additional costs and time delays. The Municipality and the aggregate applicant would agree on Terms of Reference for the studies which would then establish the work plan / scope of work and analysis to be completed by the selected consultant.
4. Establish a more robust process that provides a consistent interpretation of:
 - i) what triggers an amendment to an approved License / Site Plan;
 - ii) clarification of what constitutes a major vs minor amendment to a License / Site Plan and associated Notice provisions;
 - iii) how to identify and regulate haul routes; capital road improvements to haul routes; and, the issue of haul routes on or adjacent to Municipal boundaries that may affect two or more Municipalities
5. A review and analysis of any further adjustments to the aggregate levy that are transferred to Municipalities on a per tonne basis from aggregate operators.
6. The ability for Local Municipal by-law enforcement officers to regulate/enforce Provincial laws or conditions on Licenses with respect to aggregate operations, haul routes, etc. Identify Municipalities that may be interested in participating in this pilot project and then make a submission to the Minister of Natural Resources & Forestry.
7. A review, utilizing municipal staff resources, to assess land use policy options for end of use aggregate sites where extraction below the water table operations were permitted. The objective of this review and analysis is to identify broader land use opportunities to grow the assessment base in recognition that agricultural opportunities are likely not practical on properties where below the water table extraction occurred.

TAPMO (TOP AGGREGATE PRODUCING MUNICIPALITIES OF ONTARIO)
2021 / 2022 BUDGET (Two Year Budget)

DRAFT BUDGET
2021/2022

REVENUES

Membership Fees - Member Municipalities (\$4,500.00)
Interest Earned on Bank Account \$0.00

Total Revenues **(\$4,500.00)**

EXPENDITURES

Office Supplies/ Printing/ Postage/ Courier/ Photocopying \$350.00
Mileage / Transportation Reimbursement- Chair, Vice-Chair & Executive \$750.00
Public Relations \$300.00
Advertising / Promotion \$100.00
Conference / Workshop Registration Fees - Chair, Vice-Chair, Executive \$700.00
Video Conference Calls \$325.00
Email Account Reimbursement \$100.00
Winter TAPMO Meeting @ ROMA - Audio Visual, Room & Logistics \$2,200.00
TAPMO AGM @ AMO - Audio Visual, Room & Logistics \$2,200.00
OSSGA / TAPMO Working Group Meetings - Logistics \$750.00

Total Expenditures **\$7,775.00**

NET BUDGET (SURPLUS)/ DEFICIT **\$3,275.00**

TAPMO
BANK BALANCE

2020 Year End Bank Account Balance \$12,440.97
Transactions to July 1, 2021 (\$808.71)
2021 Year To Date Bank Account Balance (July 1, 2021) **\$13,249.68**