

THE CORPORATION OF THE COUNTY OF WELLINGTON

Planning Department
Green Legacy Tree Nursery
Requires

Seasonal Tree Nursery Workers

The Green Legacy Programme has two locations: the Southern Tree Nursery, which is located on Wellington County Road 34 in the Township of Puslinch, and the Northern Tree Nursery, which is located in the Luther Lake Conservation area east of Damascus. In coordination with the Green Legacy Programme, the Tree Nurseries are responsible for growing 160,000+ seedlings and 10,000 saplings every year.

The Seasonal Tree Nursery Worker position reports to the Tree Nursery Assistant and assists in the propagation of the trees. All nursery operations are completed with the assistance of community volunteers and the Tree Nursery Workers are required to work directly with the volunteers and students.

Two positions are available at the Southern location and one position is available at the Northern location, however flexibility to work from either location is required.

The minimum qualifications include:

- Minimum completion of high school or equivalent.
- Able to follow directions and work independently.
- Experience in working with volunteers and students.
- Willingness to work in inclement weather and the ability to complete physical labour (able to lift 75 pounds regularly).
- Plant propagation experience considered an asset.
- Possess a valid driver's licence and have access to a reliable vehicle.

The Seasonal Tree Nursery Worker must be available between approximately March 11 and June 7, for approximately 35 hours per week. Flexibility to work some Saturdays is also required.

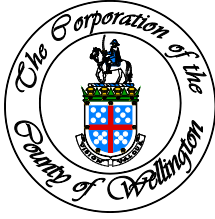
This position offers an hourly range of: \$22.33 to \$26.09 (2019 Non-Union Compensation Grid).

Applicants are invited to submit a cover letter and resume, clearly marked **Posting #019-19 by Friday, February 15 at 4:00 pm. Please indicate which Tree Nursery you are interested in.**

ATTENTION: HR DEPARTMENT, County of Wellington Administration Centre, 74 Woolwich Street, Guelph ON N1H 3T9. E: careers@wellington.ca or F: 519.837.8882. Please respond by one method of application only. **No phone calls please.** Personal information in relation to the recruitment and hiring process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act.

The County is an equal opportunity employer. Accommodation for disabilities is available for all parts of the recruitment process. Applicants must make their needs known in advance.





COUNTY OF WELLINGTON

POSITION DESCRIPTION

Title: Tree Nursery Worker	Reports to: Tree Nursery Assistant and Community Outreach Coordinator
Department: Planning	Positions Supervised: 0
Effective: June 2007	Revised: February 2012

BASIC FUNCTION:

The Green Legacy Tree Nursery's primary function is to grow 150,000+ seedlings and 7,500 saplings per year. The Tree Nursery Worker is responsible for the propagation of the Green Legacy Nursery Trees. The daily operation includes: propagation, watering, and maintenance of the trees and nursery equipment. The Tree Nursery Worker will work daily with large numbers of volunteers, from students to seniors. The Tree Nursery staff also assist with the maintenance of County Forests as needed.

PRINCIPAL RESPONSIBILITIES:

- Fill containers with soil
- Sowing seeds in containers
- Transplanting trees and shrubs
- Watering and maintenance of trees and shrubs
- Assist with private and public planting event
- Assist in seed collection
- Facilitating and working with large numbers of volunteers
- Assist in County Forest maintenance

PROBLEM SOLVING RESPONSIBILITIES:

- Tree propagation and maintenance

CONTACTS:

Internal

- Nursery Staff

External

- The public

MINIMUM QUALIFICATIONS:

- Minimum completion of high school or equivalent.
- Able to follow directions and work independently
- One year of experience in working with volunteers and students

- Willingness to work in inclement weather and the ability to complete physical labour (able to lift 75 lbs. regularly)
- Plant propagation experience considered an asset
- Possess a valid driver's licence and have access to a reliable vehicle