

THE CORPORATION OF THE COUNTY OF WELLINGTON

Planning and Development Department

Green Legacy Tree Nursery

Requires two

Seasonal Tree Nursery Workers

The Green Legacy Tree Nursery's primary function is to grow approximately 165,000 seedlings and 10,000 saplings per year for the community of Wellington County. Reporting to the Tree Nursery Coordinator and Community Outreach Coordinator, the Tree Nursery Worker is responsible for assisting with the propagation of the Green Legacy Nursery trees. The daily operation includes: propagation and watering of the trees and maintenance of the nursery equipment. The Tree Nursery Worker works daily with and oversees a large numbers of volunteers, from students to seniors.

One positions is available at the Southern location and one position is available at the Northern location, however flexibility to work from either location is required. Seasonal Tree Nursery Workers must be available between approximately March 11 and June 7, for approximately 35 hours per week. Flexibility to work some Saturdays is also required.

The minimum qualifications for this position include:

- High School diploma.
- Minimum one year of experience or equivalent in a related area, preferably working with volunteers and students.
- Plant propagation experience is considered an asset.
- Able to follow directions and work independently with minimal supervision.
- May need to lift heavy and/or unwieldy objects.
- Regularly expected to stoop or kneel and bend to pick up objects.
- Work is outdoors and inside greenhouses, with occasional exposure to extreme temperatures.
- A valid driver's licence (minimum G2 Class), access to a reliable vehicle is considered an asset, and a satisfactory driver's abstract may be required with a valid driver's licence.
- All new or rehired employees must provide proof of full vaccination against COVID-19 and agreement of the County of Wellington vaccination requirement, prior to commencing employment.

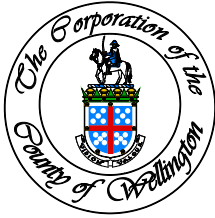
This position offers an hourly range: \$23.21 - \$27.12 (2022 Non-Union Compensation Grid).

Applicants are invited to submit a cover letter and resume, clearly marked **Posting #020-22** by **Thursday, January 27 at 4:00 pm.**

ATTENTION: HR DEPARTMENT, County of Wellington Administration Centre, 74 Woolwich Street, Guelph ON N1H 3T9. E: careers@wellington.ca or F: 519.837.8882. Please respond by one method of application only. **No phone calls please.** Personal information in relation to the recruitment and hiring process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act.

The County is an equal opportunity employer. Accommodation for disabilities is available for all parts of the recruitment process. Applicants must make their needs known in advance.





COUNTY OF WELLINGTON

POSITION DESCRIPTION

Title: Tree Nursery Worker	Reports to: Tree Nursery Coordinator and Community Outreach Coordinator
Department: Planning	Positions Supervised: 0
Effective: June 2007	Revised: October 2021

BASIC FUNCTION:

The Green Legacy Tree Nursery's primary function is to grow approximately 160,000 seedlings and 10,000 saplings per year for the community of Wellington County. Reporting to the Tree Nursery Coordinator and Community Outreach Coordinator, the Tree Nursery Worker is responsible for assisting with the propagation of the Green Legacy Nursery trees. The daily operation includes: propagation and watering of the trees and maintenance of the nursery equipment. The Tree Nursery Worker works daily with and oversees a large numbers of volunteers, from students to seniors.

PRINCIPAL RESPONSIBILITIES:

Under the guidance of the Tree Nursery Coordinator and Community Outreach Coordinator, the Tree Nursery Worker has the following duties and responsibilities:

- Fill containers with soil
- Sowing seeds in containers
- Transplanting trees and shrubs
- Watering and maintenance of trees and shrubs
- Assist with private and public planting event
- Assist in seed collection
- Facilitating, working with and overseeing large numbers of volunteers
- Leading interpretive nature hikes
- Other duties as assigned

PROBLEM SOLVING RESPONSIBILITIES:

- Tree propagation and maintenance

CONTACTS:

Internal: Nursery Staff

External: The public

MINIMUM QUALIFICATIONS:

- High School diploma.
- Minimum one year of experience or equivalent in a related area, preferably working with volunteers and students.
- Plant propagation experience is considered an asset.
- Able to follow directions and work independently with minimal supervision.
- May need to lift heavy and/or unwieldy objects.
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