

# **TOP AGGREGATE PRODUCING MUNICIPALITIES [TAPMO]**

## **WINTER MEETING AGENDA**

**Sunday January 19<sup>th</sup>, 2020 11:00 am**  
**Sheraton Hotel, Toronto, Ontario**  
**Meeting Room to be Confirmed**

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Presiding Official: Chair Sue Foxton,  
Mayor of the Township of North Dumfries

**1. Call to Order - Welcome & Introductions**

**2. Minutes of Meeting**

**2.1 TAPMO- Minutes of AGM Meeting Sunday August 18<sup>th</sup>, 2019**  
(copy attached)

*The Chair will ask if there are any questions or matters requiring clarification arising from the Minutes of Meeting at the AMO Conference on August 18<sup>th</sup>, 2019. The Chair will be asking for the Minutes to be adopted.*

**3. Business Items**

**3.1 Election of a Vice-Chair**

With the passing of Scott Macpherson in November 2019 there is a vacancy for the position of Vice-Chair. An election will be convened to fill the vacancy for the balance of the term which expires in August 2021. Nominations will be accepted at the Meeting. Upon acknowledgement of the nominees, if there is no acclamation, a balloted election will occur as required. Nominees will be provided an opportunity to speak for up to 3 minutes to the membership at the meeting to introduce themselves and provide an overview of their experience and their perspectives on TAPMO. The secret ballot election would follow the presentations. Only one representative from each eligible Member Municipality can participate in the vote.

**3.2 Call for Nominations 2019 – 2021 Executive Committee**

At the August 2019 Meeting the Executive Committee positions for the Eastern, Central and Northern Districts were not filled. The Chair will ask for

nominations for individuals from each of the three Districts. Eligible candidates must be from a member Municipality of TAPMO. Included as an attachment are the constituent Municipalities for each District.

Upon acknowledgement of the nominees, if there no acclamation in one or more of the Districts or at-large, a balloted election will occur as required. Nominees will be provided an opportunity to speak for up to 3 minutes to the membership at the meeting to introduce themselves and provide an overview of their experience and their perspectives on TAPMO. The secret ballot election would follow the presentations.

### **3.3 2019/2020 Workplan (copy attached)**

*The Chair will provide an update on the Workplan and outline next steps to be undertaken by the Executive Committee between January and August 2020.*

### **3.4 Update – November 2019 Submission to the Ministry of Natural Resources – Proposed Changes to the Aggregate Resources Act**

The Chair will provide an update on the submission undertaken on behalf of TAPMO on behalf of the membership in November 2019 in response to the proposed changes being advanced by the Ministry related to changes to the Aggregate Resources Act. Next steps in terms of a plan of action will also be reviewed.

### **3.5 Spring 2020 Symposium OSSGA/TAPMO**

OSSGA/TAPMO are proposing to jointly host a workshop/symposium for our registered members. The symposium will attempt to build upon areas of common interest and start pro-active discussions where relationships could be improved. Further information will be released in the winter of 2020.

## **4. New and Other Business**

## **5. Adjourn**

Next Meeting: AGM Meeting  
AMO Conference  
Sunday, August 16<sup>th</sup>, 2020  
Ottawa, Ontario  
Time/Location to be confirmed

**Item 2.1**

TAPMO Meeting – AMO Conference  
 Sunday August 18<sup>th</sup>, 2019 2:00 pm  
 Quebec Room, Westin Hotel, Ottawa

**MINUTES OF MEETING****TOP AGGREGATE PRODUCING MUNICIPALITIES IN ONTARIO (TAPMO)**

**Winter MEETING – AMO CONFERENCE**  
**Quebec Room, Westin Hotel, Ottawa**

**Present:**

Susan Foxtan	Township of North Dumfries	Mayor (and Chair of TAPMO)
Scott Macpherson	Township of Oro-Medonte	Councillor (and Vice Chair of TAPMO)
Shelley Stedall	Township of North Dumfries	Treasurer/ Director of Corporate Services
Dave Barton	Township of Uxbridge	Mayor
Rick Maloney	Town of Bracebridge	Deputy Mayor
Debbie Bath-Hadden	Township of Brock-Durham Region	Mayor
Sharon Martin	Town of Mono	Councillor
Basil Clarke	Township of Ramara	Mayor
Gary Hetherington	Township of Ramara	Councillor
Alison Warwick	Municipality of Thames Centre	Mayor
Kelly Elliott	Municipality of Thames Centre	Deputy Mayor
Paul Hunter	Municipality of Thames Centre	Councillor
Harry Hughes	Township of Oro-Medonte	Mayor
Robin Dunn	Township of Oro-Medonte	CAO
Scott Macpherson	Township of Oro-Medonte	Councillor
John Stirk	Township of East Garafraxa	Deputy Mayor
Guy Gardhouse	Township of East Garafraxa/ Dufferin	Councillor
Colin Best	Town of Milton	Councillor
John Woodbury	Township of Southgate	Mayor
Brian Milne	Township of Southgate	Deputy Mayor
Andy Letham	City of Kawartha Lakes	Mayor
Ron Taylor	City of Kawartha Lakes	CAO
James Seeley	Township of Puslinch	Mayor
Allan Alls	Town of Erin	Mayor
John Brennan	Town of Erin	Councillor
Mike Robins	Town of Erin	Councillor
Robert Brindley	Township of Springwater	CAO
Marcus Ryan	Township of Zorra	Mayor
Don MacLeod	Corporation of the Township of Zorra	CAO
Steve MacDonald	Corporation of the Township of Zorra	Councillor
Paul Mitchell	Corporation of the Township of Zorra	Councillor
David Mayberry	Township of South-West Oxford	Mayor

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Sue Foxton, Mayor of North Dumfries was in the Chair. Also, present at the meeting was Vice Chair Scott Macpherson, Councillor Township of Oro-Medonte.

**Staff Present:** Shelley Stedall, Treasurer/Director of Corporate Service, Township of North Dumfries

**1. CALL TO ORDER**

The Chair welcomed attendees.

**2. APPROVAL OF THE AGENDA**

Moved by Marcus Ryan  
Seconded by Scott Macpherson

**THAT** the attendees adopt the August 18, 2019 TAPMO Agenda as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

Moved by Allan Alls  
Seconded by Dave Barton

**THAT** members of TAPMO approve the following minutes as circulated:

TAPMO – Minutes of Meeting Sunday January 27<sup>th</sup>, 2019  
OSSGA / TAPMO – Minutes of Joint Meeting May 21, 2019  
OSSGA / TAPMO – Minutes of Joint Meeting June 24, 2019  
OSSGA / TAPMO – Minutes of Joint Meeting August 7, 2019

**CARRIED**

4. **REVISED TERMS OF REFERENCE**

Moved by Colin Best  
Seconded by Rick Maloney

**THAT** members of TAPMO approve the Terms of Reference as circulated.

**CARRIED**

5. **2019 – 2021 EXECUTIVE COMMITTEE**

With the approval of the revised Terms of Reference, a requirement to fill the positions of the Executive Committee to serve a two year term resulted in a call for nominations from each of the Districts and two members to represent the at-large constituency. A copy of the Districts were circulated to all in attendance. Ballots were provided to the head of each municipality in attendance.

A call for nominations from the Eastern District resulted in No Nominations.

A call was made for nominations from the Southwest District. James Seely, Mayor, Township of Puslinch was nominated and accepted the nomination. John Woodbury, Mayor, Township of Southgate was nominated and accepted the nomination.

A call was made for nominations from the Greater Toronto Hamilton Area / Niagara District. Dave Barton, Mayor of the Township of Uxbridge was nominated and accepted the nomination. No further nominations were made for this district and Dave Barton was appointed.

A call for nominations from the Central District resulted in No Nominations.

A call for nominations from the Northern District resulted in No Nominations.

A call was made for nominations for the Directors at Large. Markus Ryan, Mayor of Zorra Township was nominated and accepted the nomination. No further nominations were made for Directors at large and Markus Ryan was appointed.

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John Woodbury, Mayor, Township of Southgate asked that his name be pulled from the election for Southwest District at this time, and that his name be submitted to fill the second Director at Large position. The Chair asked the room if the group was in favour and they unanimously agreed. John Woodbury, Mayor, Township of Southgate was appointed as Director at Large.

Given that there was no need for an election in any of the positions, the following names were appointed as Directors for the 2019 – 2021 Executive Committee:

James Seeley, Mayor, Township of Puslinch, Southwest District  
Dave Barton, Mayor, Township of Uxbridge, Greater Toronto Hamilton Area / Niagara District  
Marcus Ryan, Mayor of Zorra Township, Director at Large  
John Woodbury, Mayor, Town of Southgate, Director at Large

With the vacancies, those in attendance asked that any correspondence that is to be sent out to the membership indicate that there are vacancies on the Executive Committee and ask other members to consider putting their names forward at the next AGM to be held in January, 2020 at the ROMA convention.

Moved by Paul Mitchell  
Seconded by James Seeley

**THAT** a further election be held at the next AGM of TAPMO in January 2020, for the vacant positions on the Executive Committee.  
**CARRIED**

The Chair indicated that future meetings for the Executive Committee would be arranged, potentially through Skype or ZOOM Meetings.

**6. 2019 – 2020 WORKPLAN**

The Chair reviewed the workplan.

It was clarified that the workplan did include a review and analysis of further adjustment to the aggregate levy that are transferred to Municipalities. This was determined to be a high priority item by the attendees. The Mayor of Ramara indicated that there may need to be a review of what is in various municipalities, as they have a

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roads agreement with some of the Aggregate firms in their municipalities, and this could be seen as double taxation. There was also a comment that OSSGA suggest that the provincial share of the levy should possibly be shared more with the Municipalities that have to deal with the operations and activities adjacent to the aggregates.

Moved by Scott Macpherson  
Seconded by Dave Barton

**THAT** the 2019/ 2020 Workplan as presented be adopted.  
**CARRIED**

**7. FALL 2019 JOINT OSSGA / TAPMO SUMMIT**

The Chair asked attendees for endorsement for a Fall 2019 Joint OSSGA /TAPMO Summit. The attendees indicated that the meeting does not have to happen in the fall, early 2020 could also be a time arranged for a meeting, however there was agreement that without the Minister of Natural Resources and Forestry, in attendance, the membership would probably not attend. Even with other MPP's invited, the draw for municipalities would have the Ministers attend.

Moved by Rick Maloney  
Seconded by Colin Best

**THAT** members of TAPMO endorse the proposed Joint Summit between members of TAPMO and members of OSSGA along with the Minister of Natural Resources and Forestry and senior provincial representative for a one-day forum, to be scheduled in the fall of 2019 or early 2020,

**AND FURTHER** that the purpose of the Joint Summit would be to talk all things related to the aggregate sector, focussing principally on the licensing and regulatory environment associated with the review / approvals process, and on-going business practices and dealing with complaints and issues associated with license operations,

**AND FURTHER**, costs associated with the hosting of the forum to be the joint responsibility of the OSSGA / TAPMO associations, with the intent to recover the costs through a ticket or registration fee from the meeting participants.

**CARRIED**

**8. 2019 / 2020 TAPMO OPERATING BUDGET**

The Chair asked for questions on the draft 2019 / 2020 TAPMO operating budget as circulated with the agenda. Some discussion on getting a website set up for TAPMO and potential costs for a separate TAPMO domain was agreed, should be paid from the TAPMO fees collected. No adjustment to the proposed budget was made, and the costs will be billed back to TAMPO once the website is set up.

Moved by James Seeley  
Seconded by Basil Clarke

**THAT** members of TAPMO approve the 2019 / 2020 TAPMO Budget as circulated.

**9. 2019 / 2020 TAPMO MEMBERSHIP FEE**

The membership fees were recommended that they could be lowered as expenditures were not as high as originally intended when the fee was developed a number of years ago. Members felt there could be some uncertainty as to the number of members and would prefer to leave the fee at \$250 for the 2019/ 2020 year as adopted at the January 27<sup>th</sup>, 2019 TAMPO AGM. Shelley Stedall, Treasurer of North Dumfries, advised the invoices will be going to member municipalities in September at the \$250 rate for the 2019/2020 term, as indicated.

**10. OTHER BUSINESS**

It was noted that there was a change from the OSSGA in that they are not supporting the licensing fee being raised further than currently has been legislated. Another member indicated that this is because they are trying to make a point that the aggregates are not the only large vehicles using the municipal roads, and they should therefore not be fully responsible for upgrading them.

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There was discussion about TAPMO taking the opportunity at the ROMA convention in January to speak as a delegation to the Minister of Natural Resources and Forestry on TAPMO issues.

Moved by Markus Ryan  
Seconded by Dave Barton

**THAT** members of TAPMO Executive Committee request a delegation to the Minister of Natural Resources and Forestry  
**AND FURTHER** that the briefing paper be prepared by the Executive Committee, at meetings to be held in the fall of 2020.  
**CARRIED**

**11. ADJOURNMENT**

Moved by Scott Macpherson  
Seconded by Dave Barton

**THAT WHEREAS** business before TAPMO has been completed at 2:52 p.m.  
**AND BE IT RESOLVED THAT** this meeting adjourns and TAMPO will meet again on Sunday, January 19, 2020 at the ROMA Conference in Toronto  
**CARRIED**

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Susan Foxtan, Chair

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Shelley Stedall, Acting Clerk for TAMPO

## DIRECTORS – COMPOSITION OF THE DISTRICTS

Listed below are the municipalities (Counties, Regions or Districts) that make up the five regions from which one (1) Director shall represent.

### Eastern District

Hastings	Frontenac
Renfrew	Lanark
Lennox and Addington	Leeds and Grenville
Prince Edward	Ottawa
Stormont, Dundas and Glengarry	Prescott and Russel

### Southwest District

Essex	Chatham-Kent
Lambton	Middlesex
Elgin	Norfolk
Haldimand	Brant
Oxford	Waterloo
Perth	Huron
Wellington	Bruce
Grey	

### Greater Toronto Hamilton Area / Niagara District

Durham	York
Peel	Halton
Hamilton	Niagara

### Central District

Dufferin	Simcoe
Kawartha Lakes	Northumberland
Peterborough	Haliburton
Muskoka	

### Northern District

Nipissing	Parry Sound
Manitoulin	Timiskaming
Sudbury	Algoma
Cochrane	Thunder Bay
Rainy River	Kenora

# TAPMO

## MEMORANDUM

**To:** Member Municipalities

**From:** Chair Sue Foxton

**Re:** **Item 3.3 August 18<sup>th</sup>, 2019 TAPMO AGM Agenda  
Proposed 2019 / 2020 Workplan**

**Date:** August 18<sup>th</sup>, 2019

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To provide focus of time and effort and the accountability of reporting back to the Member Municipalities of TAPMO, I have proposed a Workplan for the 2019 / 2020 time period.

The items listed below have been gleaned from responses provided from some of the TAPMO membership after I initially introduced this item for discussion at the January 2019 TAPMO Meeting at the ROMA Conference, and, from the discussions to date with representatives of the OSSGA.

I am seeking the endorsement of the proposed 2019 / 2020 Workplan as follows:

### **A. Provincial**

1. Continued meetings and liaison with the Ministry of Natural Resources & Forestry, and specifically the Minister's Office, with the objective of raising the profile of TAPMO and advocating for programs, policies and/or regulations that are responsive to the needs and perspective of area Municipalities. Where applicable, other Provincial Ministries would be included in the meetings / liaison.

### **B. OSSGA**

2. Continued meetings and liaison with the Ontario Stone, Sand & Gravel Association (OSSGA), with the objective of raising the profile of TAPMO and advocating for programs, policies and/or regulations that are responsive to the needs and perspective of area Municipalities. Where possible, promote opportunities for joint submissions, programs, case studies, etc
3. Fall 2019 / Winter 2020 Co-host the Joint TAPMO / OSSGA Summit with the objective of securing the attendance of the Minister of Natural Resources &

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Forestry, Senior Ministry representatives, and, other applicable Provincial Ministers. Objective is to raise areas of common approach / alignment with the OSSGA and to inform and secure the support from the Province. Establish a framework to advance the proposed deliverables into an implementation phase.

**C. Initiatives / Programs**

4. MNRF representation at the Planning stage of aggregate applications and more effectively interface the parallel processes of the review / approval of Licenses under the *Aggregate Resources Act* and the *Planning Act* applications associated with Official Plan Amendments / Zoning By-law Amendments. Seamless integration of Provincial and Local Municipal functions is the intent.
5. Working in consultation with the OSSGA and the Ministry, develop streamlined process for the approval / expansion of aggregate applications occurring above the water table.
6. Develop a mutually (TAPMO, OSSGA and Municipality) agreed upon set of 'experts' to prepare technical studies (ie: traffic, noise & dust, environmental, hydrogeology & hydrology, etc) and avoid the need for duplicating 'peer' review studies. The objective is to focus time and effort on the preparation of complete studies and avoid additional costs and time delays. The Municipality and the aggregate applicant would agree on Terms of Reference for the studies which would then establish the work plan / scope of work and analysis to be completed by the selected consultant.
7. Establish a more robust process that provides a consistent interpretation of:
  - i) what triggers an amendment to an approved License / Site Plan;
  - ii) clarification of what constitutes a major vs minor amendment to a License / Site Plan and associated Notice provisions;
  - iii) how to identify and regulate haul routes; capital road improvements to haul routes; and, the issue of haul routes on or adjacent to Municipal boundaries that may affect two or more Municipalities.
8. A review and analysis of any further adjustments to the aggregate levy that are transferred to Municipalities on a per tonne basis from aggregate operators.
9. The ability for Local Municipal by-law enforcement officers to regulate/enforce Provincial laws or conditions on Licenses with respect to aggregate operations, haul routes, etc.