

**Top Aggregate Producing Municipalities of Ontario**  
**Executive Committee Meeting**  
**Minutes**

October 21, 2021  
Zoom Meeting

**Present:** Mayor James Seeley, Township of Puslinch – Chair  
Mayor Sandra Easton, Town of Lincoln – Vice-Chair  
Mayor Sue Foxton, Township of North Dumfries  
Councillor Margaret McCreery, Township of North Dumfries  
Mayor Marcus Ryan, Zownship of Zorra

**Regrets:** Mayor Dave Barton, Township of Uxbridge  
Deputy Mayor Jim Hegadorn, Loyalist Township

**Also Present:** Chris Chapin, Upstream Strategy Group  
Michael Diamond, Upstream Strategy Group

**Staff:** Susan Aram, Deputy Treasurer, County of Wellington  
Nicole Cardow, Deputy Clerk, County of Wellington  
Kim Courts, Deputy Clerk, County of Wellington  
Ken DeHart, County Treasurer, County of Wellington

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**1. Call to Order**

At 9:30 am, Chair Seeley called the meeting to order.

**2. Minutes for Approval**

**Moved by:** Mayor Foxton

**Seconded by:** Councillor McCreery

That the Minutes of the TAPMO Executive Committee meetings held on August 15, 2021 and September 27, 2021 be approved.

**Carried**

**3. Upstream Strategy Group Update - Verbal**

**Moved by:** Vice-Chair Easton

**Seconded by:** Mayor Foxtton

That the verbal update provided by Chris Chapin and Michael Diamond, Upstream Strategy Group regarding government relations services be received for information.

**Carried**

Mr. Chris Chapin and Mr. Michael Diamond, Upstream Strategy Group were directed to prepare a proposal for continued government services and report back at the November 18, 2021 meeting.

**4. Upstream Strategy Group Invoice**

**Moved by:** Mayor Ryan

**Seconded by:** Mayor Foxtton

That the TAPMO Executive Committee approve payment for Upstream Strategy Group invoice dated 10/14/2021 in the amount of \$36,160.00 for government relation services between May 2021 - August 2021.

**Carried**

**5. Membership Fees Structure Report**

**Moved by:** Mayor Foxtton

**Seconded by:** Mayor Ryan

That the TAPMO Proposed Membership Fee Structure be approved for the 2022 year; and

That the proposed membership fees, as outlined in Schedule A, for the upper tier municipalities be separated from the lower tier municipalities.

**Carried**

**6. 2021-2022 Budget for Approval**

**Moved by:** Mayor Foxtton

**Seconded by:** Mayor Easton

That the 2022 Budget as presented at the August 15, 2021 AGM meeting be approved, and

That the new proposed membership fee schedule be included, as amended.

**Carried**

Staff was directed to prepare draft correspondence to be included with the membership fee invoices that will be distributed to municipalities and report back at the November 18 meeting.

**7. ROMA / OGRA Conferences Attendance**

**Moved by:** Mayor Foxtton

**Seconded by:** Councillor McCreery

That the information regarding the 2022 ROMA and OGRA conferences be received for information; and

That the TAPMO Annual General Meeting agenda at the ROMA Conference (Virtual) scheduled for January 24-25, 2022 include the vacant Executive Committee positions (Central and Northern Districts).

**Carried**

**8. 2021-2022 Meeting Dates**

Next Meeting: Thursday, November 18, 2021 at 9:30 am

Thursday, January 6, 2022 at 9:30 am (Pre-ROMA)

**9. Adjournment**

**Moved by:** Mayor Foxtton

**Seconded by:** Mayor Easton

That Chair Seeley adjourn the meeting at 11:00 am.

**Carried**

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James Seeley - Chair TAPMO Executive Committee