



# COUNTY OF WELLINGTON

---

## COMMITTEE REPORT

**To:** Chairman and Members of the Planning and Development Committee  
**From:** Mark Paoli, Senior Policy Planner  
**Date:** May 2, 2012  
**Subject:** 5-YEAR REVIEW – PUBLIC MEETINGS (PD2012-14)

---

### **Background**

The County Official Plan 5-Year Review is nearing the end of the pre-consultation phase, in which members of the public, local municipalities and agencies provided input on topics to be addressed. Staff have been reviewing the input, drafting policies, and preparing map schedules, and anticipate that a Draft Amendment will be available for public review and comment in June.

### **Open Houses and Public Meetings**

Open Houses are opportunities for the community to review draft amendment materials in an informal setting, with a wide time window so that people can drop in and leave at their convenience. A Public Meeting is a meeting subject to *Planning Act* regulation, and usually consists of a staff presentation and a formal question and answer session. The *Planning Act* requires a minimum of 1 Open House for a 5-Year Review amendment, in addition to the formal Public Meeting.

For certain amendments in the past that had potential for County-wide interest (such as for groundwater policies and the Provincial Policy Statement), there were 3 Open Houses in different parts of the County. Staff suggest a similar approach should be followed for the 5-Year Review Amendment. The Open House input can be used to make changes where needed in late summer, and a revised Draft could be presented for more input at a Public Meeting in the fall.

### **Recommendation**

**“THAT** staff be directed to schedule and hold 3 Open Houses in July and August 2012 in order to provide the public with opportunities to review and comment on the County Official Plan 5-Year Review Amendment.

**AND THAT** the Planning and Land Division Committee be authorized to hold a public meeting under the *Planning Act* in the fall of 2012.”

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Paoli'.

Mark Paoli  
Senior Policy Planner