



COUNTY OF WELLINGTON

Engineering Services Department
74 Woolwich Street, Guelph ON N1H 3T9
T 519. 837. 2601 F 519. 837. 8138
E roadsinfo@wellington.ca

Permit
No.:

ENTRANCE PERMIT APPLICATION

Owner/Applicant: _____

Address: _____

Phone: _____ **Email:** _____

To construct a _____ entrance.
(field, farm, residential, temporary, reclassification, alteration, commercial, industrial, institutional, public, emergency)

Entrance Location: _____

Township/Town: _____ **Lot:** _____ **Concession:** _____

Enclose a sketch outlining the entrance location and size of the property including marking the location of the entrance on-site with a **PROPOSED ENTRANCE** sign or the application will not be approved.

Applicant Signature: _____ **Date of Submission:** _____

<u>Entrance Requirements</u> – OFFICE USE ONLY	
Top Width: _____	Surface Type: _____
Length of Pipe: _____	Diametre of Pipe: _____ Pipe Type: _____
Application Fee Paid: _____	Deposit Paid: _____
Special Requirements: _____	

County Road No.: _____	Area: _____ Area Supervisor: _____
Date of Issue: _____	_____
For: County Engineer	

Payment Requirements – Options are cheque or credit card

Entrance Classification	Permit Fee	Refundable Deposit**	Total
Field, Farm, Residential, Temporary, Reclassification, Alteration	\$100	\$1,000	\$1,100
Commercial, Industrial, Institutional	\$250	\$1,000	\$1,250
Public, Private, Emergency Road	\$500	\$1,000	\$1,500

Refund upon approval of the entrance installation, less amount expended by the County to bring entrance to County standards. Where the entrance has not been constructed and accepted by the County within **two years of the date of the permit, then the permit shall be cancelled and the refundable deposit shall be forfeited. Contact the County of Wellington prior to permit submission for refundable deposit requirements for Commercial, Industrial and Institutional entrances.