



County of Wellington
Wellington and Guelph Housing Services
D I R E C T I V E

DATE: **March 6, 2006**

NUMBER: 2006- 09

This directive applies to housing providers funded under the following social housing programs:

Please note if your program is not checked, this communication is not applicable to your project(s).

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|---|---|
| √ | Provincially Reformed Non-Profit Housing Programs (MNP, PNP & OCHAP) |
| √ | Provincially Reformed Co-operative Housing Programs (Co-ops) |
| | Municipal Non-Profit Housing Program (Section 56.1 Pre-1986) |
| | County of Wellington units |
| | Federal Non-Profit Housing Program (Section 56.1 Pre-1986) |

SUBJECT: Signatures Required on Lease/Occupancy Agreements

LEGISLATED REFERENCE: Social Housing Reform Act, 2000, O.Reg. 339/01 Section 21(1)

BACKGROUND:

A change has been made to O. Reg 339/01 Section 21(1) that gives the Consolidated Municipal Service Manager (CMSM) the authority to determine if all members of a Rent Geared-to-Income (RGI) household over the age of 16 must sign the lease/occupancy agreement for an RGI unit.

DIRECTION:

All individuals sixteen (16) years of age or older, whose income is taken into consideration in determining the amount of rent payable by the household, must sign the lease agreement. All household members, regardless of age, must be listed on the lease, but members over the age of sixteen (16) whose income is not part of the RGI rent calculation are not required to sign the lease.

If you have any questions regarding this Directive, please contact Doug Rollins, Housing Programmes Advisor, at 824-7822 ext. 416.

Joan Strachan
Acting Housing Director