



County of Wellington Social Services Department – Housing Services DIRECTIVE

Directive Number: 2013-01

Effective Date: January 12, 2013

This directive applies to housing providers funded under the following social housing programmes. Please note if your programme is not checked, this communication is not applicable to your project(s).

<input checked="" type="checkbox"/>	Provincially Reformed Non-Profit Housing Programmes (MNP, PNP & OCHAP)
<input checked="" type="checkbox"/>	Provincially Reformed Co-operative Housing Programmes (Co-ops)
<input checked="" type="checkbox"/>	Municipal Non-Profit Housing Programme (Section 56.1 Pre-1986)
<input type="checkbox"/>	County of Wellington Housing Services (CWHS)(Public Housing)
<input type="checkbox"/>	Federal Non-Profit Housing Programme (Section 95 Pre-1986)

Subject: Version 4 of the Annual Information Return (AIR)

Legislated Reference:

- Housing Services Act, 2011 S 80

Background:

Housing Providers are required to submit, to the Service Manager, a completed Annual Information Return (AIR) within five months of the corporation's year end. The AIR has been updated to reflect the Housing Services Act, 2011.

Direction:

Effectively immediately, Housing Providers are required to complete and submit the attached AIR form to the Service Manager, along with all other year-end reporting requirements as outlined in Directive 2010-05, within 5 months of the end of their fiscal year.

Application:

Housing Providers are provided with:

1. An electronic copy of the revised AIR, and
2. The revised Guide To Ontario Social Housing Annual Information Return (AIR), Nov. 2012

If you have any questions, please contact your Housing Advisor at County of Wellington Housing Services.

Heather Burke

Heather Burke
Housing Director

2013-01