



County of Wellington Housing Services

T: 519.824.7822 F: 519.837.6349

Office: 138 Wyndham Street North – Guelph, Ontario – N1H 4E8

&

Guelph Non-Profit Housing Corporation

T: 519.766.1022 F: 519.837.6349



TENANT ISSUE REPORT

If you wish to report a problem with a tenant, staff person or community concerns, please complete and sign this report and submit the top copy to the County of Wellington, Housing Services or Guelph Non-Profit Housing Corporation office at the above noted address.

IF YOUR SAFETY IS THREATENED, CALL POLICE!

Your Name _____ Phone # _____

Address _____

If you do not have a phone, how can we contact you? _____

Check One

This is about personal damage to me (injury, property damage)

This is about disturbance of my reasonable enjoyment as defined by the Residential Tenancies Act (RTA) or applicable Bylaws

Other (explain) : _____

I wish to make a report about the following individual

Name: _____ Telephone Number _____

Address (if known) _____

What happened?

Tell us everything that happened including **dates** and **times** for each incident, the people involved & what you did to resolve the problem. Attach extra pages if needed.

Were there other witnesses? Yes No

If so, please encourage them to complete a Tenant Issue Report as well. You are not required to provide their name(s)

Were Police involved? Yes No The Officer's name(s) is (are) _____

Did you get a Police Occurrence Number (attach a copy) # _____

I understand that because of confidentiality and the Municipal Freedom of Information and Protection of Privacy Act, County of Wellington, Housing Services or Guelph Non-Profit Housing Corporation may not be able to tell me the actions they have taken as a result of this report. I understand that other staff may be consulted to help resolve my concerns.

Signed: _____

Date: _____