

Privacy Notice

Freedom of Information

The privacy of your personal information is important to us. The County of Wellington Social Services Department is accountable for keeping your personal information secure.

The Municipal Freedom of Information and Privacy Protection Act requires us to:

- Protect the privacy of individuals with respect to personal information.
- Provide individuals with a right of access to that information.

Why do we need information?

- Staff will clearly outline why we need certain information and how we will use it.
- Staff will only ask for information that is required to provide you with services and programmes relating to Ontario Works, Children's Early Years and Housing.
- You will be informed with whom we need to share this information and why.
- Personal information will only be shared or used for purposes related to Social Services, unless the law otherwise requires.
- Personal information will be held as long as necessary and legally required, and will be disposed of securely.



Consent

Staff will ask for your permission to collect, retain, use and disclose information with others. Written consent is required.

Questions?

Wellington County Clerk's Office, Manager of Privacy and Information, T 519.837.2600 x 2522

ALTERNATE FORMATS AVAILABLE UPON REQUEST



County of Wellington Social Services

129 Wyndham Street North, Guelph ON

T 519.837.2670 or 1.800.265.7294

www.wellington.ca