

# 2026 CWELCC Directed Growth Expression of Interest Form

Complete the Expression of Interest Form if you are a licensed child care operator in Wellington County or Guelph who is interested in CWELCC enrollment for child care spaces to be opened no later than December 31, 2026.

**How to Apply:** Submit completed Expression of Interest Form and Directed Growth Application (if required) to the Children's Early Years Clerk at [CEYD@wellington.ca](mailto:CEYD@wellington.ca).

Applicants not currently enrolled in CWELCC, must submit both the Expression of Interest Form and Directed Growth Application.

**Application Deadline: March 5, 2026**

## Evaluation of Applications:

Applicants meeting the following criteria will be prioritized in the review process:

- Child care centres in geographic regions with low access rates (based on the Directed Growth Plan).
- Child care centres that support the needs of priority populations.
- Child care centres with existing non-CWELCC spaces or centres that can be licensed for additional spaces with only minor operational adjustments.
- Not-for-profit child care centres.

## Type of Application (please select applicable option)

- Operator (licensee) currently enrolled in CWELCC with the County of Wellington seeking to increase their licensed capacity of CWELCC eligible spaces at an existing centre (new Directed Growth Application not required).
- Operator/Prospective Operator (licensee) not currently enrolled in CWELCC with the County of Wellington seeking to enroll new or existing child care spaces in CWELCC (Directed Growth Application required).

## Directed Growth Application

- Please consider my previously submitted Directed Growth Application

Submission Date: \_\_\_\_\_

- I am submitting a new Directed Growth Application

### **Applicant Contact Information**

Contact Name:	
Position Title:	
Business Telephone Number:	
Business Email:	

### **Child Care Operator (Licensee) Basic Information**

Date of application	
Child Care Operator (Licensee) Legal Name:	
Child Care Centre/Agency Name:	
License Number (if applicable):	
Child Care Operator (Licensee) Street Address, City, and Postal Code:	
Type of Setting:	<input type="radio"/> Licensed Child Care Centre <input type="radio"/> Licensed Home Child Care Agency
Auspice:	<input type="radio"/> For-Profit <input type="radio"/> Not-for-Profit

## Child Care Site Information

Note: Only include information related to the spaces you are requesting to enroll in CWELCC.

Site Name:	
Site Address:	
Municipality or Guelph Planning Unit*: *Please refer to the <a href="#">Directed Growth Plan</a>	
Total Licensed Capacity requested for new CWELCC enrolment:	
Infant (younger than 18 months):	
Toddler (18 months to 30 months):	
Preschool (20 months to 6 years):	
Family Age Grouping (schedule 4):	
Number of rooms:	
Days of Operation:	
Hours of Operation:	
Total number of annual operating days: (excluding closure days)	
Closure days: (list all days the site will be closed)	
Will you charge families for closure days:	<input type="radio"/> Yes <input type="radio"/> No

## Licensing History (if applicable)

- I have enclosed our organization's Child Care Licensing History
- Our organization does not have a Child Care Licensing History

## Priority Populations

Indicate which of the following population groups (if any) your programme will serve and describe how you will meet the specific needs of each group. Please use examples in your response.

<b>Population Group</b>	<b>Description of Planned Supports (if applicable)</b>
<input type="checkbox"/> Families living in low-income	
<input type="checkbox"/> Black & racialized families	
<input type="checkbox"/> Indigenous families	
<input type="checkbox"/> Francophone families	
<input type="checkbox"/> Children with disabilities, additional support needs, and/or medical concerns	
<input type="checkbox"/> Newcomer families	

**Requirements for the child care spaces to become operational:**

Describe all required work and processes that are required for the child care spaces to be operational. Please note, all spaces must be operational no later than December 31, 2026.

	Description of requirements	Date of completion
Physical space (indoor)		
Physical space (outdoor/playground)		
Licensing		
Equipment and supplies		
Staffing		
Other		

**Date** that child care spaces will become operational: \_\_\_\_\_

**Authorized Signing Officer(s)**

Not-for-Profit organizations must include two signatories.

Authorized Signing Officer(s) Name First, Last	Signature	Position	Date yyyy-mm-dd

**Notice of Collection of Personal Information**

Personal information (PI) is collected under the authority of the Municipal Act, 2001. All personal information created, held, or collected by the County of Wellington is protected in accordance with Municipal Freedom of Information and Protection of Privacy Act, 1990 (MFIPPA). For questions related to this collection of personal information, contact the Manager of Privacy and Information, County of Wellington, Office of the CAO, T 519.837.2600 x2528.