



Social Services Department Housing Services

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| Policy Name: | Extraordinary Funding | Policy Catalogue # | HS 2014-PA17.0 |
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| Department: | Administration | Approved by: | Committee and Council |
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| Approval Date: | October 30, 2014 | Signature: | <i>Harry Blinkhorn</i> |
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1.0 PURPOSE

To establish the authority and process for approving extraordinary funding requests for capital or operating expenditures, between housing providers and the County of Wellington in its role as Consolidate Municipal Service Manager(CMSM).

2.0 REVISION HISTORY

June 25, 2003 - Extraordinary Funding for Social Housing Providers (remove/replace)

3.0 POLICY

The County of Wellington in its role as CMSM, reserves the right to approve or deny one time funding to its housing providers in amounts above those prescribed by the province, by way of a loan that may or may not be repayable, in times where such extraordinary funding is required to maintain the housing providers financial stability.

3.1 Extraordinary Capital Funding

Pursuant to the Housing Services Act, 2011 (HSA) and Ontario Regulation 367/11 section 98, if additional funding is provided for capital requirements by the CMSM by way of an extraordinary funding request, the housing provider may use the amounts only in accordance with the conditions or requirements imposed by the CMSM at the time the additional amounts were provided.

All requests for extraordinary capital funding made by housing providers must be submitted directly to the Social Services Administrator and the Director of Housing in a form that may be prescribed; with final approval authority coming from the County of Wellington, Social Services Committee and County Council.

3.2 Extraordinary Operational Budget Funding

If amounts in a housing provider's operational budget are provided by the CMSM by way of an extraordinary funding request, the housing provider may use the amounts only in accordance with the conditions or requirements imposed by the CMSM at the time the amounts were provided.

All requests for extraordinary operational budget funding made by housing providers must be submitted directly to the Social Services Administrator and the Director of Housing in a

form that may be prescribed; with final approval authority coming from the County of Wellington, Social Services Committee and County Council.

3.3 Exception for Timing of Approvals

In extraordinary circumstances, where time does not permit submission to Committee and Council due to the nature, timing or circumstance of the emergency funding request; final approval authority may be at the discretion of the Social Services Administrator, County of Wellington Treasurer and the County Warden. Housing providers are expected to meet all deadlines for submission as required by the CMSM.

4.0 DEFINITIONS

- (1) “Extraordinary Capital Funding” means any subsidy request which is over and above the funding indicated by the funding model and its benchmarks, and represents application for additional capital subsidy that may be unaffordable to the housing provider due to exceptional circumstances brought upon by an emergency situation and not by poor financial or management planning;
- (2) “Extraordinary Operating Funding” means any subsidy request which is over and above the funding indicated by the funding model and its benchmarks, and represents application for additional operating subsidy on a one-time or exceptional basis brought upon by an emergency situation and not by poor financial or management planning;
- (3) “CMSM” means Consolidated Municipal Service Manager. The Corporation of the County of Wellington is the Consolidated Municipal Service Manager for the geographic area that includes The County of Wellington and the City of Guelph for the purposes of the Housing Services Act, 2011;
- (4) “Housing Provider” means all landlords in the County of Wellington CMSM service area that fall under Ontario Regulation 368/11, Schedule 35;
- (5) “Geared-to-Income housing assistance” means any subsidy request which is over and above the funding indicated by the funding model and its benchmarks, and represents application for additional subsidy;
- (6) “Housing Subsidy” means any funds flowed by the CMSM to housing providers enabling them to provide geared-to-income housing assistance to resident households. The housing subsidy, together with revenues (rents and other shelter related income) collected by the housing providers, covers all the operating costs of the provider including the payment of mortgage and property taxes. The subsidy also includes an amount that the provider is required to set aside for future capital requirements.
- (7) “Policy Approval Date” means the date this policy received final approval by County Council.

5.0 APPLICATION

This Extraordinary Funding policy is an update of the “Extraordinary Funding for Social Housing Providers” which was passed into use by County Council on June 26, 2003. The

updated policy comes into effect on the policy approval date and will replace and remove from use the “Extraordinary Funding for Social Housing Providers” policy.

5.0 PROCEDURES

N/A

7.0 RELEVANT LEGISLATION & POLICY

Extraordinary Funding for Social Housing Providers - June 25, 2003

Housing Services Act, 2011

Ontario Regulation 367/11



Alternative Formats Available Upon Request